
Garden Volunteer



Position Description

Reports to	Head Gardener & Caretaker
Department	Gardens
Term	Ongoing
Commitment	Garden volunteer shifts are scheduled on the first and third Thursday of each month, 10am – 1pm. An ongoing commitment of 1-2 shifts per month is required.

About Heide

Heide Museum of Modern Art (Heide) is a public art museum and sculpture park located in Bulleen, Victoria. Heide offers an inspiring, educational and thought-provoking experience of modern and contemporary art, architecture, social history and gardens.

Heide presents 10 to 14 temporary exhibitions per year across five exhibition galleries with associated publications, public and education programs. The exhibition program represents both modern and contemporary art, drawn from the Heide Collections and external sources, and while the focus is on Australian art, it also includes some international projects.

The Heide Collections encompass both the art collection and archives. The art collection comprises over 3,500 works in all media, and includes a significant representation of Australian modern art by key artists from the 1930s to the 1960s. It offers perspectives on modern and contemporary art practice as well as Heide history. The archives include significant holdings of artists' papers, and documents relating to the professional activities of Heide founders John and Sunday Reed.

Heide is an equal opportunity employer, committed to building a diverse and inclusive workplace that is respectful and supports creativity and innovation. We encourage applications from First Nations people, people of culturally diverse backgrounds, people with disabilities, and people from the LGBTIQ+ community, and provide a working environment that prioritises Cultural Safety. If you need assistance with this application due to a disability, please contact us at employment@heide.com.au or 03 9850 1500.

This vacancy is a rare opportunity to join a group of outstanding professionals dedicated to ensuring Heide flourishes.

About Gardens

The gardens at Heide Museum of Modern Art are as integral a part of the visitor experience as the artworks themselves. The six and a half hectares of gardens are an ever-varying, tranquil environment of majestic trees, shrubs, flowering plants and paddocks that extend down over the river flats to the banks of the Yarra River. Planting types include native and introduced species, herbaceous beds and vegetable gardens.

Under direction from the Head Gardener, the Museum's Garden Volunteer Program aims to develop a team of dedicated individuals a broad, general understanding of the maintenance of a heritage garden.

Garden Volunteer

Position Description

Primary focus of the position To assist in the routine maintenance of key areas of the Heide Museum grounds, including general maintenance in the Heide I Gardens, Heide II Kitchen Garden and Rose Walk, the Sculpture Park and across the site.

Duties

Garden Maintenance

Under direction, assist the Heide garden staff in the care, maintenance and presentation of the gardens and public spaces at Heide to the highest standards, including:

- Weeding
- Dead heading
- Raking
- Pruning
- Soil improvement
- Plant cultivation

Occupational Health and Safety (OHS)

- Take reasonable care to maintain your own health and safety and that of other volunteers, staff, visitors and contractors
- Comply with all safe work practices and procedures that are adopted, developed, designed or otherwise implemented at the workplace and not interfere with or damage safety related equipment
- Report all hazards, incidents, accidents and near misses directly to your supervisor or through the hazard and incident reporting system

Key selection criteria

To achieve the purpose of the position, the following attributes are required:

- Certificate III in Horticulture or higher qualification
- Ability to work outdoors and use garden tools
- Demonstrated ability to understand and follow instructions and work under supervision
- An appreciation for cultural diversity and an ability to work with people from diverse backgrounds.
- The capacity to provide an ongoing commitment of one 3.5 hour shift per fortnight. Shifts are first and third Thursday of each month: 10:00am - 1.00pm.

Other relevant information

- Applicants must be willing and capable to undertake a physically demanding role in an outdoor environment. Reasonable physical health and mobility is essential as Heide is a hilly site with limited access for those with impaired mobility.
 - Volunteers will work under the supervision of Heide garden staff.
 - Training will be provided via induction and on the job.
 - Volunteers will not use chemicals or machinery.
 - Volunteers must supply their own hats and gloves.
-

Garden Volunteer



Position Description

- The successful applicants will be required to undergo a Victoria Police Issued National Police check at the expense of the Museum
 - Heide Museum of Modern Art is an equal employment opportunity (EEO) employer and committed to fair and equitable treatment for all employees and potential employees, on the basis of their skills and abilities, whatever their differences in other respects. At Heide we value and respect the diversity of our workforce and we are committed to providing a supportive and healthy working environment that is free of unlawful discrimination, harassment and bullying.
-