



GARDEN VOLUNTEER

Position Description

Reports to	Head Gardener & Caretaker
Department	Gardens
Term	Ongoing
Commitment	Garden volunteer shifts are scheduled on the first and third Thursday of each month, 10am – 1pm. An ongoing commitment of 1-2 shifts per month is required.

About Heide

Heide Museum of Modern Art (Heide) offers an inspiring, educational and thought-provoking experience of modern and contemporary art, architecture, social history and gardens.

Heide presents 10-14 exhibitions per year, across five galleries, with associated publications, public and education programs.

The Heide Collection comprises approximately 3,300 works in all media, and includes a significant representation of Australian modern art by key artists from the 1930s to the 1950s. It offers a perspective on modern and contemporary art practice, as well as Heide history.

About Gardens

The gardens at Heide Museum of Modern Art are as integral a part of the visitor experience as the artworks themselves. The six and a half hectares of gardens are an ever-varying, tranquil environment of majestic trees, shrubs, flowering plants and paddocks that extend down over the river flats to the banks of the Yarra River. Planting types include native and introduced species, herbaceous beds and vegetable gardens.

Under direction from the Head Gardener, the Museum's Garden Volunteer Program aims to develop a team of dedicated individuals a broad, general understanding of the maintenance of a heritage garden.



Position Description

Primary focus of the position To assist in the routine maintenance of key areas of the Heide Museum grounds, including general maintenance in the Heide I Gardens, Heide II Kitchen Garden and Rose Walk, the Sculpture Park and across the site.

Duties

Garden Maintenance

Under direction, assist the Heide garden staff in the care, maintenance and presentation of the gardens and public spaces at Heide to the highest standards, including:

- Weeding
- Dead heading
- Raking
- Pruning
- Soil improvement
- Plant cultivation

Occupational Health and Safety (OHS)

- Take reasonable care to maintain your own health and safety and that of other volunteers, staff, visitors and contractors
 - Comply with all safe work practices and procedures that are adopted, developed, designed or otherwise implemented at the workplace and not interfere with or damage safety related equipment
 - Report all hazards, incidents, accidents and near misses directly to your supervisor or through the hazard and incident reporting system
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Key selection criteria

To achieve the purpose of the position, the following attributes are required:

- Certificate III in Horticulture or higher qualification
 - Ability to work outdoors and use garden tools
 - Demonstrated ability to understand and follow instructions and work under supervision
 - An appreciation for cultural diversity and an ability to work with people from diverse backgrounds.
 - The capacity to provide an ongoing commitment of one 3.5 hour shift per fortnight. Shifts are first and third Thursday of each month: 10:00am - 1.00pm.
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Other relevant information

- Applicants must be willing and capable to undertake a physically demanding role in an outdoor environment. Reasonable physical health and mobility is essential as Heide is a hilly site with limited access for those with impaired mobility.
 - Volunteers will work under the supervision of Heide garden staff.
 - Training will be provided via induction and on the job.
 - Volunteers will not use chemicals or machinery.
 - Volunteers must supply their own hats and gloves.
 - The successful applicants will be required to undergo a Victoria Police
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Issued National Police check at the expense of the Museum
